



(State and county code)

(Date received)

## TRANSMITTAL SHEET FOR SUMMARIES OF PERFORMANCE

Name of State \_\_\_\_\_ Name of county \_\_\_\_\_ Sheet No. \_\_\_\_\_

Number of sheets included in transmittal \_\_\_\_\_, numbered \_\_\_\_\_ to \_\_\_\_\_, inclusive.

### SECTION I.—Work Sheet Numbers of Forms NCR-114 in This Lot:


Number of Forms NCR-114 in lot \_\_\_\_\_ Number of Forms NCR-116 prepared \_\_\_\_\_

Number of Forms NCR-117 prepared \_\_\_\_\_

### SECTION II.—Work Sheet Numbers of Forms NCR-114 Suspended by State Office.


Number of suspended Forms NCR-114 \_\_\_\_\_

### SECTION III.—Record of Handling:

OPERATION		PERFORMED BY—	DATE
Records Unit	1. Receiving clerk		
	2. Record clerk		
Examination Unit	3. First checking clerk		
	4. Second checking clerk		
	5. Third checking clerk		
Entry Unit	6. Entry clerk		
	7. Review clerk		
	8. Computing clerk		
Computation Unit	9. Review clerk		
	10. Record clerk		
	11. Computing clerk		
	12. Review clerk		
Records Unit	13. File clerk		
	14. Typist		



